

BUILD REPORT FORMAT

Team Leaders – please use this format to ensure all the requested information is provided.

Expand individual sections as necessary to provide useful/constructive feedback. Your report will help us determine how the Chapter can best serve the needs of the team members and leaders. Please return the completed Build Report file to the Chapter build coordinator via e-mail, along with a copy of the build financial report and a list of participants.

Name and Dates of Build: Highlands County HFH Feb 5 – 18, 2006

Team Leaders: Ed and Carol Smith

Assistant Leaders: Pete and Margie Sciortino helped with “picture taking” and preparation of a souvenir packet of the build.

Affiliate Name: Highlands County HFH

Number of:

Team members:	12	Coaches:	6
Coaches cancelled:	1	First-timers on RV build:	0
Hours worked by team (estimated):	600		
Builders of the team:	12	Non-builders:	0
Total days worked:	10		

Welcome/Orientation Gathering

Hosted by: Affiliate

Preceding the welcome orientation gathering, our group met to get acquainted. At that time I passed along information concerning the build that had previously been furnished by the affiliate. I presented the FMCA Chapter Worksite Safety Publication and gave a brief overview of some important safety topics. As all team members had participated in previous builds, we went around the table allowing everyone who wanted to, to mention safety topics they felt of particular interest.

An evening meal was furnished by the affiliate and a packet containing local information was given to each coach. An overview of the affiliate objectives, stressing the increasing number of houses being built, was provided as well as a rough outline of the type work we would be doing. Safety Guidelines were not included.

Type of Work Performed:

Day 1 – house A - dug foundations and set batter boards.

Day 2 – house B - assisted with wiring receptacles and fire alarms. Installed trusses hurricane straps and roof decking,

house C - painted and caulked inside

Day 3 – house D - installed decking and starting construction interiors walls, (metal studs)

house C - painted inside
Day 4 - house E - started installing pre-fab interior and exterior walls on a new slab.
Day 5 - house E - completed walls – completed sheeting – started trusses
Day 6 - house E - finished trusses and installed hurricane straps and wrapped – started decking
Day 7 – house A - poured slab
house C – painted and caulked inside
house D - installed interior walls – started installing windows
Day 8 - house E - installed windows, decking and deadwood.
Day 9 - house E - completed deadwood and decking. Started vinyl.
Day 10 – house E - worked on vinyl - almost completed

Parking Arrangements:

Parking was adequate – good power - water and dump station nearby. As this affiliate has an on-going build, they also have other rigs parking in this area when there are unfilled vacancies.

Construction Supervision:

Higher level supervision with the affiliate was very competent and cooperative, but also very busy and much of the time was tied up with off site obligations. Day to day supervision and specific project assignments were delegated to Americorp employees. Often, it appeared to be “a last minute decision” when some work locations and types of work would be determined. As team leader, I was often unable to get advanced information to keep our group informed. Some of the Americorp employees assigned as supervisors seemed knowledgeable, “as it comes from a book” but lacked on the job experience to supervise a “hands on” project. Some did not “set the example” for on the job safety practices or professionalism.

What Could The Affiliate Have Done To Make The Build More Effective:

Provide more advanced information regarding work assignments and reduce the number of worksites we were involved in. We worked on five different houses, often splitting up and going in different directions, then each group working with other volunteers and employees. Our work was diversified, which was good, but the team would have preferred to work more as a group rather than with local volunteers and Americorp employees. Travel time/distance was a concern, but necessary.

Problems or Concerns Expressed by Team Members:

Some team members felt pushed or rushed by the Americorp supervisors. It seemed that as paid employees, some felt a need to show production. Work locations had one to three Americorp employees, maybe more. Three of the houses we worked on were Nuhope projects. There was some concern about what involvement HFH had with Americorp and Nuhope. The concern over Nuhope policies that gave “cost free” the houses to the owners of the property seemed inconsistent with habitats policy of providing low-cost housing to those that could not otherwise afford it.

The recipients of these new houses also owned adjacent property. While we realize it is not our responsibility to be involved in these decisions, it does leave one wondering if

there is some inconsistency between Nuhope policy and HFH policy. Some members said they were not interested in working on other Nuhope projects or with Americorp in the future.

Accidents and Injuries:

One member of our team cut his right leg above the knee requiring 19 staples. After making a plywood cut he relaxed to set the saw down allowing it to come in contact with his right leg. The blade guard either stuck in an up position or was slow in returning which left the blade exposed. I checked the saw following the accident, confirmed that there was a problem with the blade guard and demonstrated it to the supervisor who removed it from the job site.

Highlight of Build:

Meeting and interacting with some of the homeowners and local volunteers. Our group looked forward to evening fellowship and on several occasions we had group meals.

Names of Recommended Future Team Leaders:

none

Other Comments:

Aside from items previously mentioned, it was a very good productive build. Our group appeared to really bond and enjoyed working and being together for two weeks. As leaders, Carol and I were very appreciative and impressed by our groups participation in preparing and presenting devotionals and handling routine responsibilities that benefited not only our group but everyone including local volunteers, Americorp employees and affiliate representatives.

A copy of Build Team Roster, financial report with audit statement, build feedback reports and picture of team members coming by snail mail. Let us know when you receive these.